

LPM WSQ : Manage Team Success (SF)

Participants will be awarded the **Statement of Attainment** for
INP-PDV-4049-1.1 People and Performance Management
upon successful completion of the course.

Course Objective

This course equips managers with management skills and knowledge required to achieve success in developing an effective project management team. They will learn to leverage teams in developing business projects, be effective in monitoring implementation and rewarding success to sustain peak team performance.

Target Audience

Managers

Course Outline

➤ Develop Team Plans

- Direct team leaders in effective planning
- Stakeholder engagement and consultation
- Secure and maximise resources for implementation of team plans
- Business risk management and mitigation strategies

➤ Manage and Reward Team Performance

- Support team leaders in managing employee performance issues
- Manage team leaders' performance in accordance with policies and procedures
- Analyse feedback, team leaders' performance and recommend improvements

➤ Monitor Implementation of Team Plans

- Establish team performance criteria and expectations
- Gather data on team performance and assess strategic risks
- Analyse implementation outcome and enhance team performance

Methodology

Experiential Learning Activities, Facilitated Discussions, Group Presentations and Written Assessments.

Trainer Profile

Katty Lam has spent more than 15 years working in the service, retail and hospitality industry where she held various management positions managing project teams in marketing, customer service and operations locally and in Vietnam, Malaysia and Myanmar. This allows Katty to share her expertise & insights as she relates real-life knowledge and experience in managing teams which will enhance the participants' learning experience positively in building effective work/project teams.

Please refer to SNEF website for available dates

Duration : 2 days, 9am to 6pm (16 hours)

Course Venue : SNEF Corporate Learning Centre @ Tanglin


Register online at SNEF website www.snef.org.sg

Click on 'Training' and Course Category '**Leadership**'

❖ **50% Course Fee Subsidy (SC aged ≤ 39/ SPR/ LTVP+ Holders)**

❖ **70% Course Fee Subsidy (SC aged ≥ 40/ SMEs)**

❖ **Absentee Payroll (AP)
\$4.50 per hour, capped at \$100,000 per enterprise per calendar year**


SME	NON-SME	SELF-SPONSORED	Full Course Fee	Training Grant	Amount Payable
- All SC, SPR & LTVP+	→	- SC aged ≥ 40 →	\$481.50	\$315.00	= \$166.50
	- SC aged ≤ 39 →	- All SPR →	\$481.50	\$225.00	= \$256.50
		- LTVP+ →			

All prices stated are inclusive of 7% GST

SC : Singapore Citizen

SPR : Singapore Permanent Resident

LTVP+: Long Term Visit Pass Plus Holders

 : Not Applicable

SMEs : Defined as companies with:

(i) at least 30% local shareholding; AND

(ii) Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens, Singapore Permanent Residents (SPRs) or Long Term Visit Pass Plus (LTVP+) Holders
2. Attain at least 75% course attendance
3. Successfully complete assessment & certified as competent
4. Have not enjoyed funding for the same course before. **Note: This course is equivalent to Monitor and Reward Performance Across Teams to Manage Achievement of Results (LPM-RES-401C-0)**
5. For company-sponsored participants, training is fully sponsored by companies, which are registered or incorporated in Singapore
6. Sponsoring company is the direct employer who is contributing CPF for the registered Singapore Citizens or Singapore Permanent Residents (SPRs) participant

For training conducted outside working hours, AP funding is given to the employers to defray the overtime pay that was paid to their employees. Hence to qualify for AP funding, employers must have in place a Human Resource (HR) policy which provides for the payment of overtime pay to employees for these training hours and pay their employees overtime pay for these hours, in accordance with the HR policy.

Enquiries:

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