

GMS WSQ: Implement Business Process Reengineering (MF-PIM-401C-1)

*Participants will be awarded the **Statement of Attainment** upon successful completion of the course.*

Course Objective

On completion of this unit, learners will have the skills and knowledge in applying strategies, methods and tools used to implement a reengineering project.

Target Audience

Those responsible for the operation and performance of an organisational unit.

Course Outline

- Initiate reengineering project given by stakeholders or sponsors
- Identify and select processes for reengineering
- Draw Process Chart using the mapping tool/software
- Identify value-added and non values-added activities within a process using the reengineering technique
- Evaluate the process outcomes in term of cost, duration and service quality using the reengineering technique
- Reengineer the processes to meet business objectives
- Develop a reengineering project plan endorsed by stakeholders
- Simulate the new processes for optimum results according to project plan
- Structure the organisation and jobs to support the new process using the reengineering technique
- Introduce change management to support the new process
- Conduct post reengineering review according to organisational procedures
- Drive continuous improvement programs according to organisational procedures

Methodology

This workshop will comprise activities, case studies, group discussions, short lectures, self-reflections, etc.

- ❖ **50% Course Fee Subsidy, capped at \$15/hr (SC aged ≤ 39/SPR)**
- ❖ **90% Course Fee Subsidy, capped at \$50/hr (SC aged ≥ 40/ SMEs)**
- ❖ **Absentee Payroll**
80% of hourly basic salary, capped at \$7.50/hr. Eligibility period: 1 Jan – 30 Jun 2021

SME	NON-SME	SELF-SPONSORED	Full Course Fee	Training Grant	Amount Payable
- All SC & SPR	- SC aged ≥ 40	→	\$481.50	-\$405.00	= \$76.50
⊗	- SC aged ≤ 39	→	\$481.50	-\$225.00	= \$256.50
	- All SPR	→			

All prices stated are inclusive of 7% GST

- SC** : Singapore Citizen
- SPR** : Singapore Permanent Resident
- ⊗ : Not Applicable

SMEs : *Defined as companies with:*
(i) at least 30% local shareholding; AND
(ii) Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore
2. Attain at least 75% course attendance
3. Successfully complete assessment and certified as competent
4. Complete all assessment
5. Participant must never have enjoyed funding for the same course before

Dates (2021) : *Please refer to SNEF website for available dates
 Duration : 3 days, 9am to 6pm (24 hours)
 Course Venue : SNEF Corporate Learning Centre @ Tanglin Shopping Centre

Register online at SNEF website www.snef.org.sg
 Click on 'Training' and Course Category '**GENERIC PRODUCTIVITY & SUPPLY CHAIN – GMS WSQ**'

Enquiries:

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