

GMS WSQ: Apply 5S Techniques (MF-COM-101C-2)

*Participants will be awarded the **Statement of Attainment** upon successful completion of the course.*

Introduction

This course aims to provide people currently working in the manufacturing industry with the skills and knowledge required to perform their jobs effectively. It is developed to enable an individual to acquire the skills and knowledge in practicing 5S techniques in manufacturing at work. It is a systematic approach that workers can use to make incremental and breakthrough improvements in processes that produce products and services for customers.

Course Objective

At the end of the workshop, participants will be able to demonstrate skills and knowledge specified by the competency unit, which include:

- SEIRI (Clear unnecessary items from work area)
- SEITON (Organize work area in an orderly manner)
- SEISO (Clean work area)
- SEIKESTU (Maintain work area cleanliness)
- SHITSUKE (Maintain self-discipline in work area)

Target Audience

This course is catered to participants without the necessary skills in the manufacturing industry but who has a basic appreciation of the manufacturing industry.

Prerequisites

- Able to read, speak and write basic English or
- ESS WPLN Level 3

Course Outline

- Introduction to the WSQ Framework
- What is 5S and why 5S is needed.
- Resistance to 5S
- Benefits of 5S
- 5S philosophy

Methodology

This workshop will comprise lectures, demonstration, hands on activities on elements of competence, group discussions, Q&A and assessment.

Dates (2021)	: *Please refer to SNEF website for available dates
Duration	: 2 days, 9am to 6pm (16 hours)
Assessment	: 1.75 hours
Course Venue	: SNEF Corporate Learning Centre @ Tanglin Shopping Centre

Register online at SNEF website www.snef.org.sg

Click on 'Training' and Course Category '**Generic Productivity and Supply Chain – GMS WSQ**'

- ❖ **80% Course Fee Subsidy, capped at \$17/hr (SC aged ≤ 39/SPR)**
- ❖ **90% Course Fee Subsidy, capped at \$25/hr (SC aged ≥ 40/ SMEs)**
- ❖ **Absentee Payroll**
80% of hourly basic salary, capped at \$7.50/hr. Eligibility period: 1 Jan – 30 Jun 2021

SME	NON-SME	SELF-SPONSORED	Full Course Fee	Training Grant	Amount Payable
- All SC & SPR	- SC aged ≥ 40		\$406.60	-\$342.00	= \$64.60
	- SC aged ≤ 39	- All SPR	\$406.60	-\$301.75	= \$104.85

All prices stated are inclusive of 7% GST

SC : Singapore Citizen

SPR : Singapore Permanent Resident

: Not Applicable

SMEs : Defined as companies with:

- (i) at least 30% local shareholding; AND
- (ii) Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore
 2. Attain at least 75% course attendance
 3. Successfully complete assessment and certified as competent
 4. Participant must not have enjoyed funding before for the same course
- For company-sponsored participants, training must be fully sponsored by companies, which are registered or incorporated in Singapore

Enquiries:

Veena DID: 6827 6973 / Training hotline: 6827 6927

Email : veena@snef.org.sg / trg@snef.org.sg