



Navigating Change & Uncertainty Through The 7 Habits

1 Day Live-Online

CHALLENGE

Your organisation's success depends on strong individual performance at all levels, including non-managerial, administrative, and staff-level employees. Great performance requires a common set of values, behaviours, and skills that align individual capabilities to your organisation's strategy. Unfortunately, with common distractions, conflicting priorities, unclear objectives, poor communication, lack of trust, and coupled with change and uncertainty, it's easy to burn out and lose focus.

How do you improve your workforce effectiveness during these challenging times?

SOLUTION

True, fully-aligned workforce performance demands that all employees share a common vision around your organisation's mission, values, and goals, and that individuals are effective, both personally and professionally. With this one-day live-online session, you can achieve sustainable superior performance across your entire organization. Participants learn the proven principles of human effectiveness found in Stephen R. Covey's best-selling business book, *The 7 Habits of Highly Effective People*, that allow them to develop a common framework for improving character and harnessing the capacity of your workforce, even in the face of disruptive change.

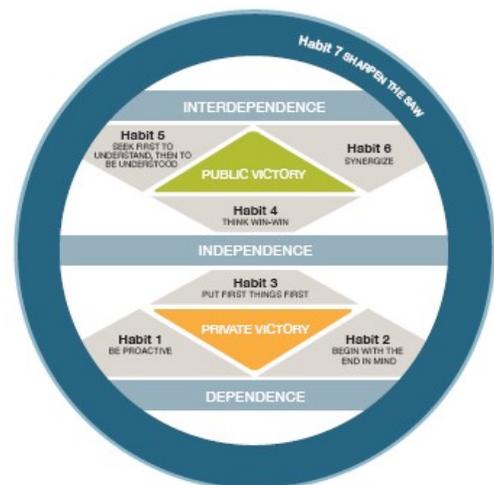
Apply Proven Principles that Increase Synergy and Achieve Results

Individuals with shared principles set into motion the ability for everyone to focus on what they can influence in order to achieve growth. Rather than falling into reactive and disruptive patterns, people can be proactive and use challenges as fuel for positive change. This then fosters productivity and ultimately, prosperity.

This session will help participants develop the skills needed to improve personal and professional effectiveness for better results.

Participants will:

- *Improve results at the personal and professional level*
- *Develop more meaningful relationships and productive collaboration*
- *Increase productivity by focusing on the most important things*
- *Reduce conflict by focusing on the things they can influence*



LEARNING OUTCOMES

THE HABITS	PARTICIPANTS WILL LEARN TO:
<p>Habit 1: Be Proactive®</p> <p>Principle: I am free to choose and am responsible for my choices.</p>	<ul style="list-style-type: none"> • Take initiative. • Manage change. • Take responsibility and have accountability.
<p>Habit 2: Begin With the End in Mind®</p> <p>Principle: Mental creation precedes physical creation.</p>	<ul style="list-style-type: none"> • Define vision and values. • Set measurable team and personal goals. • Align goals to priorities. • Focus on desired outcomes.
<p>Habit 3: Put First Things First®</p> <p>Principle: Effectiveness requires the integrity to act on your priorities.</p>	<ul style="list-style-type: none"> • Focus on important activities. • Apply effective planning and prioritization skills. • Use planning tools effectively.
<p>Habit 4: Think Win-Win®</p> <p>Principle: Effective, long-term relationships require mutual respect and mutual benefit.</p>	<ul style="list-style-type: none"> • Build high-trust relationships. • Build effective teams. • Apply successful negotiation skills. • Use effective collaboration.
<p>Habit 5: Seek First to Understand Then to Be Understood®</p> <p>Principle: To communicate effectively, we must first understand each other.</p>	<ul style="list-style-type: none"> • Apply effective interpersonal communication. • Overcome communication pitfalls. • Understand others. • Communicate viewpoints effectively.
<p>Habit 6: Synergize®</p> <p>Principle: The whole is greater than the sum of its parts.</p>	<ul style="list-style-type: none"> • Leverage diversity. • Apply effective problem solving. • Apply collaborative decision making. • Value differences. • Build on divergent strengths.
<p>Habit 7: Sharpen The Saw®</p> <p>Principle: To maintain and increase effectiveness, we must renew ourselves in body, heart, mind, and spirit.</p>	<ul style="list-style-type: none"> • Achieve life balance. • Apply continuous improvement. • Seek continuous learning.

For more information, please contact us at (65) 6819 9400 or email to info@franklincovey.com.sg

Time: 9am to 3pm (There will be 3 sessions in a day and each session is about 90minutes)
Program Fee: S\$550.00 per pax (*Prevailing 7% GST applies)

If you are interested, you may click on <https://snef.org.sg/digitallearning/> to register!

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