

LPM WSQ : Support Your Team Creatively (SF) (Synchronous e-learning)

Participants will be awarded the **Statement of Attainment** for
RET-LPM-3002-1.1 Vision Leadership
upon successful completion of the course.

Online via Zoom

Course Objective

The workings of a team are like an orchestra. Each player has different skills – playing a trumpet, drum or clarinet or some other instrument to create music and harmony. Ultimately, the leader has to lead all members to play to the same tune. This course empowers supervisors, assistant managers and team leaders with the skills to engage, support and lead their teams to ‘play to the same tune’ to achieve objectives and implement business plans.

Target Audience

Supervisors, Assistant Managers and Team Leaders

Course Outline

- Role of the team leader in laying foundation for team to grow and succeed
- Communicating clear goals, plans and priorities
- Leading and facilitating team activities and planning
- Engaging the team’s creativity in planning and solving day to day problems
- Coaching individuals for higher performance
- Delegating tasks effectively
- Facilitating positive interactions and building support within the team

Methodology

Experiential Learning in classroom involving facilitation, guided discussions, small group activities, reflection and sharing among learners.

Trainer Profile

Yvonne Anjelina is a Certified Industry Trainer and holds a degree in Communications. Having been in the managerial role for several years and now running her very own consultancy and training institution, has given Yvonne an evolved understanding of the intricacies of what makes a respected and sought-after leader. Her practical acumens as well as her engaging and encouraging teaching style motivate learners to think on their feet and stretch their minds to explore valuable concepts and ideas.

- ❖ **80% Course Fee Subsidy, capped at \$17/hr (SC aged ≤ 39/SPR)**
- ❖ **90% Course Fee Subsidy, capped at \$25/hr (SC aged ≥ 40/ SMEs)**
- ❖ **Absentee Payroll**
90% of hourly basic salary, capped at \$10/hr. Eligibility period: 1 May – 31 Dec 2020

SME	NON-SME	SELF-SPONSORED	Full Course Fee	Training Grant	Amount Payable
- All SC & SPR	- SC aged ≥ 40	→	\$428.00	-\$360.00	= \$68.00
	- SC aged ≤ 39 - All SPR	→	\$428.00	-\$272.00	= \$156.00

All prices stated are inclusive of 7% GST

SC : Singapore Citizen

SPR : Singapore Permanent Resident

: Not Applicable

SMEs : Defined as companies with:

(i) at least 30% local shareholding; AND

(ii) Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore
2. Attain at least 75% course attendance
3. Successfully complete assessment & certified as competent
4. Has not enjoyed funding for the same course before. **Note: This course is equivalent to Lead Team to Develop Operational Plan (LPM-VIS-301C-0).**
5. For company-sponsored participants, training is fully sponsored by companies, which are registered or incorporated in Singapore

Please refer to SNEF website for available dates

Duration : 2 days, 9am to 6pm (16 hours)

Register online at SNEF website www.snef.org.sg

Click on ‘Training’ and Course Category ‘**SNEFdigital**’

Enquiries:

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