

# LPM WSQ : Powerup Your People Through Encouragement (SF) (Synchronous e-learning)

Participants will be awarded the **Statement of Attainment** for  
**RET-PMO-3002-1.1 People Development**  
upon successful completion of the course.

**\*Online via Zoom\***

## Course Objective

This course will offer your assistant managers, supervisors and team leaders the know-how and the aptitude to conceptualize relevant and enduring initiatives to help bring your business towards continuous profitability by identifying & addressing skill development needs and motivating employee independence and development.

## Target Audience

Supervisors, Assistant Managers and Team Leaders

## Course Outline

### > Organization Planning

- Alignment of business goals to new emerging skill requirements.
- Collaboration to meet current and future skill requirements.
- Skills transfer through learning and development plans.

### > Managing Performance

- Generate opportunities for skill development.
- Develop an employee support system in enhancing team effectiveness.
- Provide a learning arena to achieve team performance.

### > Maintaining Positive Employee Relations

- Positive communication techniques to set team performance expectations.
- Learning from mistakes: empowerment and protection of staffs.
- Enhance learning and work performance opportunities.
- Support platform system to increase team work capabilities.

## Methodology

Experiential Learning activities, Discussions & Presentations, Lecture facilitation, Written Activities and Role-Plays.

## Trainer Profile

Sunny Ong is an Associate Trainer at SNEF conducting courses by engaging participants' mindset through in-depth presentations and sharing experiences relevant to survive in today's work environment. With more than 20 years of working experiences in the arena of corporate management and sales, he is in the position to equip participants with the relevant skills to help them achieve positive work performance in their workplace.

Please refer to SNEF website for available dates  
Duration : 2 days, 9am to 6pm (16 hours)

**Register online at SNEF website [www.snef.org.sg](http://www.snef.org.sg)**  
Click on 'Training' and Course Category '**SNEFdigital**'

- ❖ **80% Course Fee Subsidy, capped at \$17/hr (SC aged ≤ 39/SPR)**
- ❖ **90% Course Fee Subsidy, capped at \$25/hr (SC aged ≥ 40/ SMEs)**
- ❖ **Absentee Payroll**  
**90% of hourly basic salary, capped at \$10/hr. Eligibility period: 1 May – 31 Dec 2020**

SME	NON-SME	SELF-SPONSORED	Full Course Fee	Training Grant	Amount Payable
- All SC & SPR	- SC aged ≥ 40	→	\$428.00	-\$360.00	= <b>\$68.00</b>
⊗	- SC aged ≤ 39 - All SPR	→	\$428.00	-\$272.00	= <b>\$156.00</b>

All prices stated are inclusive of 7% GST

**SC** : Singapore Citizen

**SPR** : Singapore Permanent Resident

⊗ : Not Applicable

**SMEs** : Defined as companies with:

(i) at least 30% local shareholding; AND

(ii) Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.

## Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore
2. Attain at least 75% course attendance
3. Successfully complete assessment & certified as competent
4. Has not enjoyed funding for the same course before. **Note: This course is equivalent to *Develop and Motivate Team Members through Capability Development (LPM-DEV-301C-0)***
5. For company-sponsored participants, training is fully sponsored by companies, which are registered or incorporated in Singapore

## Enquiries:

Jackie Tan DID: 6827 6917 / Training hotline: 6827 6927

Email : [jackie\\_tan@snef.org.sg](mailto:jackie_tan@snef.org.sg) / [trg@snef.org.sg](mailto:trg@snef.org.sg)