

Adapting To The Ever-Changing World - Especially In The Covid Situation (Online)

There's a popular saying, in business particularly, which goes like this: **"No one is indispensable."** This means that you are not special; that you can be easily replaced by anyone we (somewhat carefully) pick off the street. As with most jobs nowadays, a career in any industry may undergo changes and the organization would be affected (in big or small ways). This "easy and instant replacement" mentality doesn't feel right as the truth is, everyone is indispensable.

This program is designed to help working professionals prepare for changes in the workplace by identifying the global trends and changes impacting workplace, undertaking lifelong learning to adapt to changes for sustained employability in the new knowledge economy, and sharing knowledge and skills to enhance productivity and effectiveness in a diverse workplace. Learn ways to be resilient and adaptive to changes towards a bullet-proof you!

Course Objective

At the end of the course, learners will be able to:

- Aware of the available sources of information to identify global trends and local changes, and interpret information that impacts one's job role
- Identify types of expectations and adjustments necessary in the current and new job situation to stay relevant and competitive in the global context
- Identify the impact of change on oneself and on one's job
- Adopt appropriate techniques to respond to change

Course Outline

1. Develop an open mind set towards change
 - Introduction to the world of change
 - Identify impact and implication of change
 - Embrace change with a positive outlook in life
2. Understand the expectation of change
 - Understand the human dynamics of change
 - Identify the types of change and the impact on oneself and others
 - Anticipate changes in our workplace to initiate organizational change
3. Respond positively to change
 - Overcome resistance and manage change in the workplace
 - Garner buy-in from stakeholders to support organizational vision
 - Importance of being flexible in challenging situations and learning from others

Dates (2020) : 6 May 2020 / 13 May 2020
Duration : 2pm to 5pm (3 hours)
Course Venue : Virtual via ZOOM

Register online at SNEF website www.snef.org.sg
Click on 'Training' and Course Category 'SNEFdigital'

Fees	Full Fees (inclusive 7% GST):
Type	
All	\$192.60

Target Audience

This workshop is suitable for company-wide, and particularly for those who are keen to develop a completely different perspective to stay relevant in the current situation.

Methodology

This is an interactive workshop and the learning methods will include:

- Mini-lectures and self-assessment tools
- Online exercises and games
- Group activities and discussions
- Q&A sessions

Online Learning Requirements

1. A laptop or PC at home
2. Good internet connection
3. Working video camera and microphone
4. ZOOM account. Grab yours at <https://zoom.us/>

Trainer

Swing Goh has nearly 10 years of experience in hands-on engineering, Quality Management, Project Management and Customer Service in multinational corporations as well as multi industrial sectors.

Swing's passion for sharing propelled her to leave her engineering comfort zone for the education industry where she is able to actively engage with clients from students, rank & file workers, job seekers, PMETs and management personnel. Through training sessions designed to incorporate workplace/life application and fun-learning, she is able to transform even the most technical and challenging topics into sessions that clients appreciate and enjoy.

With over 11 years of experience in training and development, Swing designs and facilitates a myriad of programs ranging from interpersonal communication, problem-solving & decision-making, leadership & teamwork, service excellence, and people & personal development skills.

Knowledgeable, energetic, inspiring, engaging, dynamic, entertaining – adjectives clients used to best describe Swing.

Enquiries:

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