Course Objective
Provides a systematic learning framework for the learner to understand and manage relations with the trade union of employees. This workshop walks through the process of before and after unionization; subsequent limited and/or collective representation. Explains in layman terms the relevant provisions of the Trade Unions Act and Industrial Relations Act administered by the Ministry of Manpower and the Industrial Arbitration Court. Discusses the implications of 2015 amendments to the Industrial Relations Act on executive employees. Serves to complement the skills-based Industrial Relations Negotiations workshop.

Target Audience
Managers and Executives who oversee or handle industrial relations matters with the trade union.

Course Outline
• Type of trade unions and their coverage
• Type of union membership and their benefits
• Process of unionization at the workplace
• Compulsory recognition of the union at the workplace
• Industrial matters open to union bargaining
• Special rights of union leaders
• Representation rights of professional, managerial, executive union members
• Case Study of Tripartite Guidelines
• Case Study of Collective Agreements
• Good Industrial Relations Practices

Methodology
Mix of lectures, case studies and discussions

Course Fees

<table>
<thead>
<tr>
<th>Type</th>
<th>Full Fees (inclusive 7% GST):</th>
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<tr>
<td>Member</td>
<td>$214.00</td>
</tr>
<tr>
<td>Non-member</td>
<td>$321.00</td>
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Trader
Ms Ang Poh Inn is Director, IR & HR Advisory Services, SNEF. Practising Management Consultant certified by the Practising Management Consultant Certification Board. Certified Compensation Professional and Global Remuneration Professional with World@Work. WSQ Advanced Certificate in Training & Assessment from the Singapore Workforce Development Agency. Prior to SNEF, Poh Inn was with the Ministry of Manpower for 20 years. One of her various positions held was that of the Registrar of Trade Unions.

Please refer to SNEF website for available dates
Duration: 1 days, 9am to 5pm (7 hours)
Course Venue: SNEF Corporate Learning Centre @ Tanglin

Register online at SNEF website www.snef.org.sg
Click on ‘Training’ and Course Category ‘Human Resources/Industrial Relations’

Enquiries:
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