

GMS WSQ: Apply 5S Techniques (MF-COM-101C-2)

*Participants will be awarded the **Statement of Attainment** upon successful completion of the course.*

Introduction

This course aims to provide people currently working in the manufacturing industry with the skills and knowledge required to perform their jobs effectively. It is developed to enable an individual to acquire the skills and knowledge in practicing 5S techniques in manufacturing at work. It is a systematic approach that workers can use to make incremental and breakthrough improvements in processes that produce products and services for customers.

Course Objective

At the end of the workshop, participants will be able to demonstrate skills and knowledge specified by the competency unit, which include:

- SEIRI (Clear unnecessary items from work area)
- SEITON (Organize work area in an orderly manner)
- SEISO (Clean work area)
- SEIKESTU (Maintain work area cleanliness)
- SHITSUKE (Maintain self-discipline in work area)

Target Audience

This course is catered to participants without the necessary skills in the manufacturing industry but who has a basic appreciation of the manufacturing industry.

Prerequisites

- Able to read, speak and write basic English or
- ESS WPLN Level 3

Course Outline

- Introduction to the WSQ Framework
- What is 5S and why 5S is needed.
- Resistance to 5S
- Benefits of 5S
- 5S philosophy

Methodology

This workshop will comprise lectures, demonstration, hands on activities on elements of competence, group discussions, Q&A and assessment.

Please refer to SNEF website for available dates
 Duration : 2 days, 9am to 6pm (16 hours)
 Assessment : 1.75 hours
 Course Venue : SNEF Corporate Learning Centre @ Tanglin Shopping Centre

Register online at SNEF website www.snef.org.sg
 Click on 'Training' and Course Category '**Generic Manufacturing Skills – (GMS) WSQ**'

- ❖ **80% Course Fee Subsidy, cap \$17/hr**
- ❖ **90% Course Fee Subsidy, cap \$25/hr for SMEs / Singapore Citizens aged ≥ 40 yrs**
- ❖ **95% WTS funding**
- * **Absentee payroll is applicable**

	SCs/ PRs	SMEs/ SCs ≥ 40 yrs	WTS
Full fee (include 7% GST)	\$406.60		
Training grant	\$301.75	\$342.00	\$361.00
Amount payable after training grant (inclusive 7% GST)	\$104.85	\$64.60	\$45.60

Enhanced absentee payroll funding available at 80% of hourly basic salary capped at \$7.50/hr

**SMEs are defined as companies with:*
 (i) *at least 30% local shareholding; AND*
 (ii) *Group annual sales turnover of not more than \$100 million OR Group employment size of not more than 200 employees.*

Workfare Training Support (WTS) Scheme:
 Singapore citizens aged ≥ 35 years & earning ≤ \$2,000/ month are eligible for 95% course fee subsidy. Companies can also apply for absentee payroll at 95% of hourly basic salary.

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore
2. Attain at least 75% course attendance
3. Successfully complete assessment and certified as competent
4. Participant must not have enjoyed funding before for the same course

* For company-sponsored participants, training must be fully sponsored by companies, which are registered or incorporated in Singapore

Companies are to submit application via www.skillsconnect.gov.sg to enjoy the funding

Enquiries:

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